



D Y PATIL
INTERNATIONAL SCHOOL
BOKARO

Application Process

REGISTRATION FEES- Rs.1100

Dear Parents,

Thank you for considering D Y Patil International School Bokaro to enroll your child /children.

The academic programs we offer are as follows:

- Pre Nursery to Class VIII as per CBSE Curriculum.

We offer a broad variety of co-curricular and extra-curricular activities for students to ensure holistic learning. There are many opportunities for students to participate in various community service programs.

All the necessary forms to apply are included with this guide. Once completed, you need to submit the form with all the necessary documents to our Admissions Officers as per the date given to you.

Once we receive your complete application and all the required documents, you would be called for a meeting and your child for an observation/written evaluation (Nursery & Prep, Grade I to Grade VIII written evaluation).

If your child has been selected for admission, you shall be required to pay the fees within 4 days of notification of admission to you by the school admissions office to confirm the seat.

Thank you again for your interest. We are looking forward to meeting you and your family.

Sincerely,

D Y Patil International School

Management Team

ADMISSONS

DYPIS Bokaro seeks to offer educational opportunities to all eligible students who identify with the school's core values.

CLASS ADMISSION

Placement in Early Years (Pre Nursery, Nursery & Prep) is made on the basis of the student's age as on 1stApril. Admission in other grades is based on the student's educational background.

Any initial placement is tentative and the school may either advise a change of grade level or class after the student's abilities have been assessed, or in certain circumstances, may withdraw the admission based on a student's needs.

OFFERING ADMISSIONS AT DYPIS BOKARO

DYPIS Bokaro views applicants holistically when offering admissions. The Admissions Panel takes into account the profile of the grade applied for and as directed by Board policy places students so that diversity and balance within the school is maintained.

ADMISSION PROCEDURE

The admission process at DYPIS Bokaro begins with the purchase of the school admission kit, Application to the DYPIS Bokaro should be made on the official admissions form, which must be completed and submitted with records from the student's previous school as appropriate. Once submitted, the following procedure would be followed:-

(A) NURSERY TO CLASS II

- (a) For Pre Nursery, Nursery & Prep—Parents who have submitted the application form with the relevant documents would be called for a meeting.
- (b) Children applying to Grades Pre Nursery, Nursery & Prep would be called (simultaneously) for an informal observation.

Based on the observation and parent meeting the school admissions office shall notify only those parents whose wards have been granted admission in the school.

(B) CLASS I TO CLASS VIII

STAGE I

- (a) Children applying for Grade-I to Grade VIII would be called for a written evaluation.

STAGE II

- (b) Only parents of applicants who have been short listed based on their performance in Stage 1 of the written evaluation will be called for the Stage 2 of admission which is a meeting with the Admission Panel.

Based on the written assessment and parent meeting the school admissions office shall only notify those parents whose wards have been granted admission in the school.

PAYMENT

Payment of school fees at DYPIS Bokaro is collected by the Accounts Office. After you have been notified by the school confirming the admission of your child, you shall be required to make the 1st term fee payment one time development fee and security deposit within 4 working days of notification of admission.

GENERAL TERMS AND CONDITIONS

(I) Payment Methods:

- By account payee cheque / demand draft in favour of D Y Patil International School, Bokaro (Please indicate student's full name and grade on the reverse of the cheque / dd).
- Payment is due within 4 working days of notification of admission to the parent.
- Admission of your child/children will be guaranteed upon receipt of full payment of school fees. If no payment is received by the due date, admission of your child/children will be released to wait-listed students.
- If the cheque is not honoured (i.e. bounces for any reason) admission of your child will be on hold.
- The security Deposit is collected against damage to or loss of library books, laboratory equipment, computer facilities and other equipment or assets of the school. It will be refunded without interest after adjustment of dues, if any, on completion of the student's studies at DYPIS Bokaro.

(ii) Withdrawals and Refunds Policy

- Fees once paid shall not be refunded or transferred under any circumstances.
- If a child wishes to withdraw admission from the school, the parent shall be required to give one term advance notice to the school in writing, failing which the next term's fee would be charged in lieu of notice.
- Security Deposit will be refunded at the end of the academic year.
- Development Fee is a onetime non-refundable fee.

(iii) Confirmation of Placement

- Admission of your child/ children will be guaranteed upon receipt of full payment of school fee (i.e. first term academic fee, and security deposit). If no payment is received by the due date, the seat will be released to the wait-listed candidate/s.

(iv) The fee schedule given in the application guide is subject to change from time to time at the discretion of DYPIS Bokaro management.

(v) Removal and Expulsion of a student

Removal at the request of the school: Parents may be required, during or at the end of a term, to remove the student, without refund of fees, temporarily or permanently from the school if, after consultation with a parent, the Head/School Directors are of the opinion that the conduct or progress of the student has been unsatisfactory or if the student, in the judgment of the Head/Directors is unwilling or unable to benefit from the educational opportunities offered or the Head / Directors are of the opinion that a parent has treated the school or member of its staff unreasonably and in any such case the Head has the discretion to decide on the removal of the student.

Expulsion: A student may be expelled at any time if the Head/Directors consider (at their absolute discretion) that the student's conduct (whether on off school premises) has been prejudicial to good order or school discipline or to the reputation of the school. There will be no refund of fees following expulsion (and all unpaid fees must be paid). In no circumstances shall the school or its staff be required to divulge to parents or others any confidential information or the identities of students or others who have given information which has led to suspension or expulsion.

- (vi) D Y Patil International School, Bokaro has put in place policies and regulations necessary for the effective functioning of the school. The school reserves the right to amend its policies and regulations wherever and whenever considered necessary and appropriate. Therefore, this publication and the descriptions contained herein are not to be construed as a contract binding DYPIS to any specific policies. The information Given in the brochure and application material is an indication of DYPIS Bokaro's plans on the date of publication of this document. The submission of an application form for admission does not guarantee admission.



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